



## King County

### Adult Services Division

#### Department of Community and Human Services

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TTY RELAY: 711

### King County Veterans Advisory Board

November 21<sup>st</sup>, 2019, 10:00am – 10:45am

**King County Tukwila Office, 645 Andover Park W, Ste. 100, Room #130, Tukwila WA  
98188**

**Phone: 206.263.8114 | Conference ID: 8877949**

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|--|----------------------|--------|
| <b>Call to Order</b>   | Chair Alicia Starova | 5 min  |
| <ul style="list-style-type: none"><li>• Approval of Agenda (Approved)</li><li>• Land Acknowledgement</li></ul>   |                      |        |
| <b>Introductions</b>   | Board Members        |        |
| <ul style="list-style-type: none"><li>• Present: Alicia Starova (Chair), Chris Porter (Vice Chair), Peter Lewis, David Waggoner, Robert White</li><li>• DCHS Staff: Kip Swanson, Adam Schmid</li></ul>   |                      |        |
| <b>Public Comment</b>  | Chair Alicia Starova | 10 min |
| <ul style="list-style-type: none"><li>• No public comments</li></ul>   |                      |        |
| <b>Old Business</b>  | Chair Alicia Starova | 20 min |
| <ul style="list-style-type: none"><li>• Meeting Minutes<ul style="list-style-type: none"><li>○ Minutes from the Oct. 17<sup>th</sup> meeting were reviewed. No edits suggested.</li><li>○ ACTION: The minutes from the Oct. 17<sup>th</sup> meeting were approved.</li></ul></li><li>• Bylaws<ul style="list-style-type: none"><li>○ Staff provided review and explanation of latest edits, covering changes from the previous version reviewed at the October meeting.</li><li>○ Discussion clarifying Purpose/Scope (Article I Section 3), noting differentiation between purpose/scope of the VSHSL Advisory Board and the veterans committee thereof (noted in the VSHSL Advisory Board bylaws).</li><li>○ No additional edits suggested.</li><li>○ ACTION: The bylaws, as currently drafted and reviewed, were approved. The bylaws will be signed and provided to the members of the board.</li></ul></li><li>• Board Roles<ul style="list-style-type: none"><li>• Workplans and Meeting Schedule<ul style="list-style-type: none"><li>○ Review language from Ordinance 18785 (establishing the Veterans Advisory Board) and Ordinance 18792 (establishing the VSHSL Advisory Board, of which the veterans committee members comprise the Veterans Advisory Board), noting purpose/scope identified in each.</li><li>○ The VAB's primarily focus is with the King County Veterans Program in an advisory capacity, along with general advisory related to the needs of veterans in the community. The VSHSL Advisory Board veterans committee also serves in</li></ul></li></ul></li></ul> |                      |        |

an advisory capacity regarding the needs of veterans in the community, with a primary focus on overseeing the veterans' portion of the VSHSL.

- Members agree that additional discussion, focused on work-planning, is needed in order to develop ideas on the following: how the group will engage in the two bodies of work, how meetings should be structured/scheduled, and what information/data/presentations would be needed.

### **New Business**

Chair Alicia Starova

5 min

- Data Request
  - Discuss potential interest in demographic data to inform work of the board, but would like to know recency of information available before making request.
  - General agreement that additional work-planning is important next step, in order to know what information/data/presentations would be most useful.
- Seattle Stand Down
  - Added for discussion, given the upcoming event that will occur prior to the next meeting of the board.
  - Discussed upcoming Seattle Stand Down event. The board members in attendance note that they are planning to participate at the event in support of the work. Discussed interest in reaching out to the Seattle Stand Down leadership as the board to relay support and appreciation, as well as to check-in regarding any particular needs.
  - Alicia (Chair) and Robert will work on generating an email to the Seattle Stand Down, with support from staff liaison.

### **Next Steps**

Chair Alicia Starova

5 min

- Meetings/times/dates/locations
  - The board will meet Dec. 19<sup>th</sup> at 10am, immediately prior to next month's VSHSL Advisory Board meeting (location will be determined at the VSHSL Advisory Board meeting taking place today). Information will be relayed to the group via email.
- Future Agenda Items
  - Establish workplans for work related to the Veterans Advisory Board and the VSHSL Advisory Board veterans committee, with a focus on identifying information/data/presentations that would be needed and most useful.

### **Adjourn**

Chair Alicia Starova